



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of UGC Act, 1956 vide Notification No. F. 9-4/99-U.3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT, Established by Govt. of India)
Deoghat, Jhalwa, ALLAHABAD- 211012 (U.P.) INDIA

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Ref: IIIT-A/DR(E)/1403/2014

Date: 23/11/2014

Enquiry letter

To,

M/s.

Ph. No.:

Sub: Quotation for Provision of temporary tents for 7th Science Conclave -14 at IIITA

Dear Sir,

Indian Institute of Information Technology – Allahabad is going to organize 7th Science Conclave -2014 from 08th Dec -14 to 12th Dec - 2014 at IIIT-A, Jhalwa Campus, Allahabad. Institute indents to make temporary tent arrangement for 5 days. Kindly quote your rates for providing & hiring charges of the same as per below mentioned specifications to the Institute.

Sl. No.	Description	Unit	Qty.	Rate /Unit	Amount (Rs.)
1.	Bed	Nos.	25.00		
2.	Gate double bamboo system at different location as per given instruction	Nos.	4.00		
3.	Security tower (Machan)	Nos.	6.00		
4.	Simple Pandal of 18 fit x 18 fit = 324Sqfit	Nos.	2.00		
5.	Side cover of 18 fit x 18 fit three sides	Sqfit	1944.00		
6.	Jute mat	Sqfit	1000.00		
7.	Green Mat	Sqfit	1000.00		
8.	Sun shade of 6fit x 18fit	Sets	2.00		
Grand Total Rs.					

You are requested to send the quotation by courier/speed post and also by email with complete details of specifications, terms & conditions etc. **up to 27/11/2014** till 6:00 PM. Rates should be quoted with all taxes inclusive.

Note:

1. F.O.R. destination at IIIT-A, Deoghat, Jhalwa, Allahabad.
2. Enquiry/tender must be quoted in prescribe format.
3. May feel free to contact on E-mail info.purchase@iiita.ac.in, Ph. No. : 0532-2922051.
4. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
5. Rate quoted should be inclusive of all taxes.
6. The lowest rate will not be the basis of claim to get the order.
7. No. of items is approx. and may increase or decrease as per need.
8. Services/equipments will be arranged by firm rendering service.

9. Operators for installed equipments will be provided by firm as per need.
10. Hiring of above items will be completed within 05 days from the receipt of the order. If, the supply delayed beyond the stipulated time of completion of supply penalty of 10% the total cost may be imposed at the discretion of the competent authority.
11. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.



(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- **Hon'ble Director for kind information**